

**ACA RELIGIOUS PROGRAMS STANDARDS
FOR ADULT LOCAL DETENTION FACILITIES – FOURTH EDITION**

4-ALDF-5C-17	<p>Inmates have the opportunity to participate in practices of their religious faith that are deemed essential by the faith’s judicatory, limited only by documentation showing a threat to the safety of persons involved in such activity itself or disruption of order in the facility.</p> <p>Protocols: Written Policy and Procedure Process Indicator: Documentation of inmate religious activities. Documentation of reasons for limitations. Chaplain interviews. Inmate interview.</p>
4-ALDF-5C-18	<p>The facility administrator designates a staff member, contractor, or volunteer to coordinate religious activities for inmates.</p> <p>Protocols: Written policy and procedure. Staffing plan. Organizational chart. Process Indicators: Documentation of designation.</p>
4-ALDF-5C-19	<p>There is a chaplain(s) with the minimum qualifications of clinical pastoral education or equivalent specialized training, and endorsement by the appropriate religious-certifying body. The chaplain assures equal status and protection for all religions.</p> <p>Protocols: Written policy and procedure. Job description. Process Indicators: Documentation of endorsement by certifying body. Observation. Facility records and logs. Inmate interviews. Documentation of chaplain’s education and training.</p>
4-ALDF-5C-20	<p>The chaplain, in cooperation with the facility administrator and/or designee, plans, directs, and supervises all aspects of the religious program, including approval and training of both lay and clergy volunteers from faiths represented in the inmate population.</p> <p>Protocols: Written policy and procedure. Training curriculum. Plan. Process Indicators: Training records. Religious program records. Facility logs and records. Inmate interviews.</p> <p>***STANDARDS SUPPLEMENT UPDATE*** Revised in August 2004. Written policy, procedure, and practice provide that assigned chaplain(s) (whether they be classified as employees, contract employees or volunteers), in consultation with and approval from facility administration, plans, directs, and supervises all aspects of the religious program, including approval and training of both lay and clergy volunteers from faiths represented in the inmate population.</p> <p>Protocols: Written policy and procedure. Training curriculum. Plan. Process Indicators: Training records. Religious program records. Facility logs and records. Inmate interviews.</p>
4-ALDF-5C-21	<p>The chaplain and religious coordinator have physical access to all areas of the facility to minister to inmates and staff.</p> <p>Protocols: Written policy and procedure. Process Indicators: Staff interview.</p>

(continued on reverse)

4-ALDF-5C-22	<p>When a religious leader of an inmate's faith is not represented through the chaplaincy staff or volunteers, the religious coordinator and chaplain assist the inmate in contacting such a person. That person must have the appropriate credentials from the faith's judicatory and may minister to the inmate under the supervision of the religious coordinator or chaplain.</p> <p>Protocols: Written policy and procedure. Process Indicators: Documentation of efforts to contact faith representatives. Credentials of faith representatives.</p>
4-ALDF-5C-23	<p>The facility provides space and equipment adequate for conducting and administering religious programs. The facility provides for the availability of noninmate clerical staff for confidential materials.</p> <p>Protocols: Written policy and procedure. Facility plans/specifications. Process Indicators: Observation. Staff, volunteer and inmate interviews. Staff deployment records.</p>
4-ALDF-5C-24	<p>The chaplain(s), in cooperation with the facility administrator or designee, develops and maintains communications with faith communities and approves donations of equipment or materials for use in religious programs.</p> <p>Protocols: Written policy and procedure. Process Indicators: Documentation of communications.</p>

RELIGION-RELATED 'THERAPEUTIC DIETS' STANDARD

- 4-ALDF-4A-10 Special diets are provided for inmates whose religious beliefs require the adherence to religious dietary laws when approved by the facility chaplain.
- Protocols: Written policy and procedure. Special diets.
Process Indicators: Documentation of chaplain's approval. Diet manual.

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